



Meeting: **AUDIT & GOVERNANCE COMMITTEE**
Date: **WEDNESDAY, 18 APRIL 2018**
Time: **5.00 PM**
Venue: **COMMITTEE ROOM - CIVIC CENTRE, DONCASTER ROAD,
SELBY, YO8 9FT**
To: **Councillor M Jordan (Chairman), Councillor I Reynolds
(Vice-Chair), Councillor K Arthur, Councillor J Chilvers,
Councillor B Marshall, Councillor M McCartney and
Councillor B Sage**

Agenda

1. Apologies for Absence

2. Disclosures of Interest

A copy of the Register of Interest for each Selby District Councillor is available for inspection at www.selby.gov.uk.

Councillors should declare to the meeting any disclosable pecuniary interest in any item of business on this agenda which is not already entered in their Register of Interests.

Councillors should leave the meeting and take no part in the consideration, discussion or vote on any matter in which they have a disclosable pecuniary interest.

Councillors should also declare any other interests. Having made the declaration, provided the other interest is not a disclosable pecuniary interest, the Councillor may stay in the meeting, speak and vote on that item of business.

If in doubt, Councillors are advised to seek advice from the Monitoring Officer.

3. Minutes (Pages 1 - 8)

To confirm as a correct record the minutes of the Audit and Governance Committee held on 17 January 2018.

4. Chair's Address to the Audit and Governance Committee

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5. Audit Action Log (Pages 9 - 10)

To review the Audit Action Log.

6. Audit and Governance Work Programme (Pages 11 - 14)

To note the current Work Programme.

7. Consultation on Local Government Ethical Standards (A/17/26) (Pages 15 - 28)

To consider the report from the Solicitor to the Council, which asks the Committee to express a view as to whether the Council should take part in the consultation exercise.

8. Preparations for the General Data Protection Regulation (A/17/27) (Pages 29 - 36)

To receive an update from the Solicitor to the Council in relation to preparations for the new General Data Protection Regulation (GDPR), which comes into force on 25 May 2018.

9. External Audit Progress Report (A/17/28) (Pages 37 - 48)

To consider the External Audit Progress Report.

10. Audit Strategy Memorandum (A/17/29) (Pages 49 - 68)

To consider the Audit Strategy Memorandum, which sets out the external audit plan for the year ending 31 March 2018.

11. Internal Audit and Counter Fraud Progress Report (A/17/30) (Pages 69 - 92)

To receive the report from the Audit Manager (Veritau) and the Counter Fraud Manager (Veritau), which asks the Committee to note the update on progress made in delivering the internal audit and counter fraud work 2017/18.

12. Internal Audit, Counter Fraud and Information Governance Plan 2018/19 (A/17/31) (Pages 93 - 108)

To approve the Internal Audit, Counter Fraud and Information Governance
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Plan for the 2018/19 municipal year.

13. Audit and Governance Committee Annual Report (A/17/32) (Pages 109 - 120)

To consider and approve the draft Audit and Governance Committee Annual Report for 2017/18.

14. Audit and Governance Committee Work Programme 2018/19 (Pages 121 - 124)

To consider and approve the Audit and Governance Committee Work Programme for the 2018/19 municipal year.

15. Private Session

That, in accordance with Section 100(A) (4) of the Local Government Act 1972, in view of the nature of business to be transacted, the meeting be not open to the Press and public during discussion of the following items as there will be disclosure of exempt information as defined in paragraph 3 of Schedule 12(A) of the Act.

16. Data Breach Report (A/17/33) (Pages 125 - 136)

To consider the report from the Solicitor to the Council, and to note the actions undertaken.

G Marshall

Gillian Marshall, Solicitor to the Council

<p>Dates of next meetings (5.00pm) Wednesday, 25 July 2018</p>

Enquiries relating to this agenda, please contact Alice Courtney on 01757 292176 acourtney@selby.gov.uk.

Recording at Council Meetings

Recording is allowed at Council, Committee and Sub-Committee meetings which are open to the public, subject to:- (i) the recording being conducted with the full knowledge of the Chairman of the meeting; and (ii) compliance with the Council's protocol on audio/visual recording and photography at meetings, a copy of which is available on request. Anyone wishing to record must contact the Democratic

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Services Officer on the above details prior to the start of the meeting. Any recording must be conducted openly and not in secret.